

TRADITIONAL TRIBAL BURIAL, INC.
PO Box 4512, Harbor Springs, MI 49740
Regular Meeting
April 7, 2018
9:00 am
NRD Conference Room

Board Members Present: Kevin Willis, Chairman; Patrick Wemigwase, Vice Chairman; Gwendolyn Teuthorn, Secretary

Absent: Lisa Flynn, Treasurer; Netawn Kiogima, Board Member

Guests: None

Meeting called to order at 9:02 a.m.

Roll Call – 3 Board Members present, quorum met.

Treasurer Flynn arrives at 9:15 a.m.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve the agenda with additions.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to approve the March 10 2018 Meeting Minutes with changes.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board Members to attend the NRCS EQIP Grant Meeting on March 29, 2018.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board Members to attend the Greenwood Recordkeeping Meeting on March 30, 2018.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board Members to attend Office Space Meeting to view potential office space for TTBI on April 3, 2018.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board Members to attend the FT2019 Budget Hearing in Tribal Council Chambers on April 6, 2018.

YES – 4 No – 0 Abstained – 0 Absent - 1 (N.Kiogima)

Motion carried.

Board Reports

Chairman Report

- NRCS Grant update
- Contact with Contracting farmer

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to approve the purchase of the native grass seed for the Murray Road parcel on the Board debit card, not to exceed \$375.00.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Chairman's report as presented.

YES – 3 No – 0 Abstained – 1 (K.Willis) Absent – 1 (N.Kiogima)

Motion carried.

Vice Chairman Report

- Asset Management and Disposition Inventory Policy
- FY2019 Budget update

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to accept the Vice Chairman's Report as presented.

YES – 3 No – 0 Abstained – 1 (P.Wemigwase) Absent – 1 (N.Kiogima)

Motion carried.

Treasurer's Report

- PNC Account Balance report
- Possible Accounting training
- Greenwood meeting update
- Quicken issue

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to accept the Treasurer's Report as presented.

YES – 3 No – 0 Abstained – 1 (L.Flynn) Absent – 1 (N.Kiogima)

Motion carried.

Secretary's Report

- Office space update
- Greenwood meeting update
- Gravesite protection, including laws
- 1st Quarter Report

- Intentions

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to accept the Secretary's Report as presented.

YES – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 1 (N.Kiogima)

Motion carried.

Public Comment open at 11:54 a.m.

Public Comment closed at 11:55 a.m.

New Business

- Office space discussion
- Annual Membership Meeting
- Annual Report

Motion made by Chairman Willis and supported by Vice Chairman Wemigwase to approve the Board to lease office space located at 616 Petoskey Street, Suite 202 in the Zipp Building in Petoskey, MI, and to proceed with arrangements with realtor VanTreese & Associates to secure a lease contract for two years, not to exceed \$10,800.00 for the full 2-year lease amount.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to adjourn the meeting at 12:30 p.m.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

These meeting minutes were approved at the TTBI Regular Meeting on May 18. 2018.

Gwendolyn Teuthorn
Gwendolyn Teuthorn, Board Secretary

5/25/2018
Date: